



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

Memo No –2162-MDC/OB-06

Date: 08.09.2020

NOTICE INVITING QUOTATION

NIQ. NO: PCB-1-2020-21

WBMDFC, invites Sealed Tender from the willing bonafide & resourceful agencies having experience in as per particulars given below :-

- a). Name of Work : Supplying printing & labour charges Hypothecated Name plate (size-10"x3")
Board of polycarbonate sheet with vinyl printing and lamination..
- i).) Earnest Money : Rs.10000.00 placed to WBMDFC in shape of Bank Draft .
- ii) Time of Completion : 4 (four) days after issuing work order.
- iii) Eligibility Criteria : 1)Trade license, PAN Card, GST Registration Certificate and Credential certificates copies along with their quotation papers to be submitted.
:2) I.T return for last three year to be submitted
2)The agency must not have been blacklisted by any court or any Government/ Central/ Autonomous bodies/PSU and if such the agency shall undertake to keep WBMDFC informed.
- iii). Last date of dropping Quotation : 22.09.2020 up to 2.00 PM
- vii). Opening date of Quotation : 22.09.2020 at 3:00 PM

General Term & Condition

- 1) 8% security deposit will be deducted from the bill. Total security amount will be released after two months from the date of completion.
- 2) Quotationers will have to offer their rates (inclusive all taxes) both in figure and words.
- 3) Conditional Rates will not be accepted. All corrections are to be initialled.
- 4) The work is to be carried out as per direction of Corporation. All agencies are requested to be present at the time of opening of sealed quotation.
- 5) Payment will be made after completion of work.
- 6) Managing Director, WBMDFC reserves the right to reject any quotation or all quotations without assigning any reason.

Encl: - Work schedule

Memo No -- 2162-MDC/OB-06

Date: 08.09.2020

Copy forwarded for information & wide circulation to the:

- 1) PS to Secretary, MA & ME Department, Govt. of West Bengal.
- 2) General Manager(Admin), WBMDFC.
- 3) Chief Account Officer, WBMDFC.
- 4) Office Notice Board.
- 5) Department Website.

Managing Director

Managing Director

WORK SCHEDULE

NIQ NO: PCB-1-2020-21

Name of the Work: Supplying printing & labour charges Hypothecated Name plate (size-10'x3') Board of polycarbonate sheet with vinyl printing and lamination.

Sl No	Description of Item	Quantity	Unit	Rate (Rs)	Amount (Rs)
1.	Supplying printing & labour charges Hypothecated Name plate (size-10'x3') Board of polycarbonate sheet with vinyl printing and lamination.	10000	Nos		
Total Amount(inclusive all taxes)=					



Managing Director

WBMDFC