



# West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

Memo No -2818-MDC/OB-06

Date: 11.11.2020

## NOTICE INVITING QUOTATION

**NIQ. NO: PCB-1 (2<sup>nd</sup> call)-2020-21**

WBMDFC, invites Sealed Tender from the willing bonafide & resourceful agencies having experience in as per particulars given below :-

- a). Name of Work : Supplying printing & labour charges Hypothecated Name plate (size-10"x3")  
Board of polycarbonate sheet with vinyl printing and lamination (as per Sample  
Approved by WBMDFC).
- i). ) Earnest Money : Rs.8500.00 placed to WBMDFC in shape of Bank Draft . Earnest money for unsuccessful  
bidder will be refunded however for selected bidder EMD will be converted into SD .
- ii) Time of Completion : 10(ten) days after issuing work order.
- iii) Eligibility Criteria : 1)Trade license, PAN Card, GST Registration Certificate and Credential  
certificates of similar nature of work at least 30% Tender/ quotation Amount.  
copies along with their quotation to be submitted.  
:2) I.T return for last one year to be submitted  
  
2)The agency must not have been blacklisted by any court or any Government/  
Central/ Autonomous bodies/PSU and if such the agency shall  
undertake to keep WBMDFC informed.
- iii). Last date of dropping Quotation : 24.11.2020 up to 2.00 PM
- vii). Opening date of Quotation : 24.11.2020 at 3:00 PM

### General Term & Condition

- 1) 8% security deposit will be deducted from the bill. Total security amount will be released after six months from the date of completion.
- 2) Quotationers will have to offer their rates (inclusive all taxes) both in figure and words.
- 3) Conditional Rates will not be accepted. All corrections are to be initialled.
- 4) The work is to be carried out as per direction of Corporation. All agencies are requested to be present at the time of opening of sealed quotation.
- 5) Payment will be made after completion of work.
- 6) Managing Director, WBMDFC reserves the right to reject any quotation or all quotations without assigning any reason.

Encl: - Work schedule

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Copy forwarded for information & wide circulation to the:

- 1) PS to Secretary, MA & ME Department, Govt. of West Bengal.
- 2) General Manager(Admin), WBMDFC.
- 3) Chief Account Officer, WBMDFC.
- 4) Office Notice Board.
- 5) Department Website.

  
Managing Director

  
Managing Director

## WORK SCHEDULE

NIQ NO: PCB-1 (2<sup>nd</sup> call)-2020-21

**Name of the Work:** Supplying printing & labour charges Hypothecated Name plate (size-10"x3") Board of polycarbonate sheet with vinyl printing and lamination.

Sl No	Description of Item	Quantity	Unit	Rate (Rs)	Amount (Rs)
1.	Supplying printing & labour charges Hypothecated Name plate (size-10"x3") Board of polycarbonate sheet with vinyl printing and lamination. As per sample approved by WBMDFC.	10000	Nos		
Total Amount(inclusive all taxes)=					

  
Managing Director

WBMDFC