



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)

No :- 4804-MDC/OB-06

Dated: 05/11/2024

Notice Inviting e-Quotation No. BFMW-1 of 2024-25

Managing Director, WBMDFC invites e-Tender for the work as detailed below. (Submission of Tender through online).

SL.NO.	Name of the work	Time of Completion	Name of the Authority
1.	1) Supply, fitting & fixing of star quality backlit flex media with branded LED Tube, size of board (8ft x 6 ft) 5 (five) nos. and 2) Supplying, fitting, fixing of WPC board with necessary fitting, items & accessories as required as per condition of site at Ground floor of AMBER Building, office of WBMDFC, Salt Lake Kolkata-64. N,B :- Design and drawing to be approved, before starting of the work	To be completed by 30 days from the day of issue of work order.	West Bengal Minorities' Development & Finance Corporation.

Earnest money:

An earnest money to the tune of Rs.15,000.00(Rupees fifteen thousand) only will have to be deposited by each & every tenderer in favour of machine generated Relevant Account no .in the form of RTGS/NEFT as per Govt. Order (**other than those who are exempted as per rule**) .

Refund of EMD: The Earnest money of all the unsuccessful Tenderers will be refunded as per online system as per Govt. Order vide order No: 3975 –F(Y) Dated 28th July, 2016 of Secretary, Finance department, Govt .of West Bengal.

Eligibility Criteria of the Contractor:-

i) Bonafide and resourceful agencies having experiences and credentials of similar nature of work of the Government/Semi Government, having at least 40% of the estimated value put to tender.

ii) Willing agencies shall have to produce through e-filing, necessary **credential certificates/ Payment certificate supported by completion certificate with respective BOQ mentioning feature & nature of work, value of work done** from the competent authority of State/Central Government, State/Central Government undertaking statutory/autonomous Bodies constituted under the statute of the Central/State Government issued not below the rank of Executive Engineer.

iii) Must have valid GST Registration number /certificate.

iv) Registered unemployed engineers Co-operative Societies/Registered unemployed labour-Co-operative Societies are required to furnish valid by-law, current audit report and other relevant supporting papers.

v) Valid up to date clearance of Income Tax Return last 3 years .

vi) Professional Tax Clearance Certificate/ P.T. (Deposit challan) vii) PAN CARD viii) Trade License, viii) Company Registration Certificate. Latest Income Tax acknowledgement Receipt for the latest assessment year to be documented through e-filing. (Non Statutory Documents).

vi) The bidder agency must not have been blacklisted by any Court of Law or any Government/Central Autonomous bodies/PSUs and in any such future event, the agency shall undertake to keep WBMDFC informed.

vii) Bank solvency certificate for Rs. 0.04 lac (Rupees four lac) to be submitted.

Md. Mus. Hossain



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viii) The agency must have to be proven experience in the name of work in works of similar nature of works as mentioned.

The prospective tenderer or any of their constituent partner must neither have abandoned any work nor their contract have been rescinded during the last 5(five) years. Such abandonment or rescission will be a reason for disqualification.

The rate of tender is to be submitted with duly digitally signed in the <https://wbtenders.gov.in> within date and time as stipulated in NleT /NleQ.

In case of partnership firm(s), the pledged instrument(s) must reflect the name(s) of the Firm and the name(s) and address (es) of the partner/partners who is/are authorized to pledge the same as in partnership deed(s). The Power of Attorney shall have to be registered in accordance with provision of Indian Registration Act, 1908 and Indian stamp Act. 1899.

The bid shall remain valid for a period not less than 45 days (Forty five days) from the last date of submission of financial bid/sealed bid. If the bidder withdraws the bid during this period of bid validity, his earnest money deposit will be forfeited.

If the last date falls on holidays or on bundh day or on natural calamity, the date shall automatically defer to the next working day.

If any Quotationer withdraws his offer before acceptance of such offer and within a reasonable time without giving any satisfactory explanation for such withdrawals, he may be disqualified from participating in any future NleT / NleQ of this office for a minimum period of 1(one) year and suitable action as deemed fit will be taken as per Tender clause. But their E.M.D will be forfeited

Statutory deduction may be made as per rule at the time of bill payment.

The accepting authority of WBMDFC reserves the right to reject any or all the tender without assigning any reason what so ever and he will not be bound to accept either the lowest tender or any of the tender.

BIDDING PROCEDURE, SIGNING AND SEALING OF BIDS: The bidder must submit his e-bid in two parts as mentioned below: **Part 1 :- Called "Technical Bid" & Part 2 "Financial Bid as per schedule**

Documents establishing Bidders eligibility (Technical Bid)

The following documents should first be self-attested by the authorized signatory of the bidder and then should be scanned and uploaded while submitting the E - tender as mentioned below :

Intending Bidders should be uploaded documents as per following:

- a) NleT /NleQ
- b) Form-I and Form-II (enclosed with this NleT) on companies letter head must properly filled up, scanned and up- loaded.

Handwritten signature



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c) Submission of documents regarding EMD.

d) Other details of documents to be submitted as per Table :

Sl No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	<ol style="list-style-type: none">1. Attested copies of the latest paid GST Challan & registration Certificates2. A self-certified copy of PAN card issued to the entity by the Income Tax Deptt./ Scanned copy of PAN Card of Proprietor, as the case may be.3. P TAX (CHALLAN)4. Duly attested copy acknowledgement of the Income Tax for last two years beginning.
B.	COMPANY DETAILS	COMPANY DETAILS 1	<ol style="list-style-type: none">1. Duly attested copy of the valid TRADE LICENCE CHALLAN for the last two years beginning.2. Firm or company registration certificate .2. Copy of the relevant ownership deed e.g. Proprietorship/Partnership Deed. {Registered or Notarized Deed of partnership Firm/ Article of Association & Memorandum of company}3. The bidder shall submit full details of his ownership and control, or, if the Bidder is a partnership firm, joint venture, company or consortium, full details of ownership and control of each member thereof. In case of the latter, the authorized representative should be duly authorized by all the Owners/Partners/Executive Director in writing & this document must be uploaded along with the Bid documents.4. The bidder shall submit full details of his ownership and control5. In case of partnership firm, where no authority to refer disputes concerning the business or the partnership has been conferred on any such partner, the Bid and all other related documents must be signed by every partner of the firm.7. Bank solvency certificate for Rs. 0.4 lac (Rupees four lac) is to be submitted.8. APPLICATION (FORM-I & FORM -II)
C.	CREDENTIAL	CREDENTIAL1 CREDENTIAL2	<ol style="list-style-type: none">i) SIMILAR NATURE OF WORK DONE & COMPLETION CERTIFICATE WHICH IS APPLICABLE FOR ELIGIBILITY IN THIS TENDERii) The bidder agency must have completed at least two similar works with other organizations such as State / Central/ Government or Autonomous or PSU or Municipal bodies, etc. each costing not less than 40% of the tender value.

Business Ministry



West Bengal Minorities' Development & Finance Corporation

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Important information's: DATE AND TIME SCHEDULE:

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.Q. Documents	6/11/2024 at 5.00pm
2.	Start of Documents downloading.	6/11/2024 at 5.30pm
3.	Start of Bid submission.	6/11/2024 at 5.30pm
4.	Last date of Documents downloading	14/11/2024 at 5.30pm
5.	Last date of Bid submission.	14/11/2024 at 5.30pm
6.	Date of opening of technical Bid.	18/11/2024 at 4.00pm
7.	Date and time of uploading list of Technically qualified Bidders (on line)	Will be notified latter on
8.	Date of publication of list for technically qualified Bidders.	Will be notified latter on
9.	Date ,time and place for opening of Financial Proposal (on line)	Will be notified latter on

Conditional/Incomplete quotation will not be accepted.

The intending Tenderer are required to quote their rate online inclusive of material cost ,transportation ,erection , mounting ,GST and other taxes with the attached schedule.

During scrutiny, if it comes to the notice of the Tender inviting authority that the credentials or any other documents are incorrect/manufactured/fabricated or incomplete in any respect then the Tenderer will be out rightly rejected without any prejudice.

Before issuance of the WORK ORDER, the tender inviting authority may verify the original credential and other documents of the **lowest / selected** tenderer if found necessary. In case, if it is found that the documents submitted by the lowest tenderer is either manufactured or false; the work order shall automatically stand cancelled and legal action as per prevailing rules shall be taken.

Accepted tenderer will have to purchase necessary tender documents as per notification No. 452-A/PW/0/10C-35/10, dated. 26.07.2011 of PWD .

Abhinav Mondal



West Bengal Minorities' Development & Finance Corporation

(A Statutory Corporation of Govt. of West Bengal)
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GENERAL TERMS & CONDITION

1. The contractor will be permitted to work 7 days in a week round the clock subject to approval of Corporation (WBMDFC).
2. No idle labour charges will be entertained at any circumstances.
3. The contractor shall procure the best available materials as specified in tender schedule confirming to the relevant BIS standard and all materials to be used in work shall duly be approved by the Engineer in-Charge.
4. No mobilisation in advance is admissible under this contract.
5. Necessary safety and security measure to the workers are to be given by the tenderer at his own cost.
6. 3% of the bill amount shall be kept as retention money which will be converted to security deposit.
7. All statutory deduction of taxes as applicable as per rule, will be deducted from the agency's bill.
8. In case the work is deliberately suspended for more than half month due to fault of the agency, his security deposit as constituted or earnest money will be forfeited by the Corporation, and the agency will be black listed from participating in tender/quotation for at least 3 years.
9. The Agency will be liable to maintain the work at the appropriate service level to the satisfaction of the Engineer-in Charge at his own cost for the entire security period from the date of completion. If any defect/damage is found during the period as mentioned above, the contractor shall make the same good as per contract otherwise, penal action against the Agency will be imposed by the Corporation as deemed fit. The quantity of various items are approximate and may vary as per site condition and decision of WBMDFC. The agency will have to quote its rate considering the above aspect.
10. No price escalation will be allowed during period of work.
11. Contractor shall take every precaution to protect against damage breakage or pilferage of any material of Corporation and if such happened that will be borne by the contractor.
12. Excess quantity of work may be carried out subject to approval of the Corporation.
- 13. Value of work tendered for may be increased or decreased at the absolute discretion of WBMFC in that case all the other terms and conditions of contract shall remain valid and binding not with standing such alteration. Hence, payment will be made on the actual quantity of work performed & certified.**
14. The prices quoted shall be firm and shall remain applicable during the entire period of the contract till completion (including extension of time granted, if any) and no escalation in prices will be permitted due to increase in prices of materials, rise in labour prices or due to any other reasons.
15. Contractor shall take every precaution to protect against damage breakage or pilferage of any material of Corporation and if such happened that will be borne by the contractor.
16. All quantity of the items are approximate/variable. No claim of the contractor will be entertained if any one item or more than one item is not executed as per direction of the WBMDFC.


Managing Director

20/05/2014



West Bengal Minorities' Development & Finance Corporation

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17. Any additional item of work if required by the Appropriate authority of WBMDFC shall be evaluated at the rate set out in the contract and if the contract does not contain any rate applicable for extra or additional work, the suitable price shall be taken from the PWD schedule (WB) as far as practicable. If there is no similar item in PWD schedule of rates, the item rates to be derived as per current market price as per satisfaction of EinC, and the agency has to do such extra/additional work on the determined rate.
18. The agency will have to carryout his work in coordination with the work of other agency selected by WBMDFC to complete the work in scheduled time.

Enclose: Form-1 & Form-2 and priced schedule.

Managing Director

No :- 4804-MDC/OB-06

Dated:- 05/11/2024

Copy forwarded for information and circulation to the :

1. Director, Directorate of Madrasah Education, Govt. of West Bengal
2. Spl. Commissioner, MA & ME Department, Govt. of West Bengal
3. Secretary Urdu Academy
4. CEO, Board of Auqaf
5. Departmental website

Managing Director

Memo No :-4804-MDC/OB-06

Dated:-05/11/2024

Copy forwarded for kind information to the:

1. General Manager (Admn), WBMDFC
2. General Manager (Scholarship), WBMDFC
3. Chief Accounts Officer, WBMDFC
4. Executive Engineer, MA & ME Department, Govt. of West Bengal
5. Sr. PS to the Principal Secretary, MA & ME Department, Govt. of West Bengal

Managing Director

Amber Amber



West Bengal Minorities' Development & Finance Corporation

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Form-I

(To be furnished on Company's Letter Head)

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S.....nor any of constituent partner had been debarred to participate in any tender/quotations by any Govt. Organization/Undertaking during the last 3 (three) years prior to the date of this N.I.e.T/N.I.e.Q.
- 3) The under-singed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Corporation /Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Corporation/ Department.
- 5) Certified that I have applied in the tender in the capacity of individual/as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date:.....


Managing Director

Amber Mondal



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Form-II

STRUCTURE AND ORGANISATION

1) Name of Applicant :

2) Office Address :

Telephone No. :

Fax No. :

3) Name and Address of Bankers:.....
:

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title and capacity in which application is made

seal and Signature of the Quotationer .


Managing Director

Work Schedule

Name of work :- "1) Supply, fitting & fixing of star quality backlit flex media with branded LED Tube, size of board (8ft x 6 ft) 5 (five) nos. and
2) Supplying, fitting, fixing of WPC board with necessary fitting, items & accessories as required as per condition of site at Ground floor of AMBER Building, office of WBMDFC, Salt Lake Kolkata-64."

Ref e-NIQ No:- BFMW-1 of 2024 -25

SL NO	DESCRIPTION	QTY	UNITS	RATE	AMOUNT
1	Supply, fitting & fixing of star quality backlit flex media with branded LED Tube, with necessary fitting items & accessories as required as per condition of site at Ground floor of AMBER Building, office of WBMDFC, Salt Lake Kolkata-64 . 1) Construction of Board size (8ft x 6ft)x5nos = 240sqft. Material used for supporting frame M.S. structure works joists, angle, channel connected to one another with bracket, gusset cleat etc as per design, drawing, and direction of Engineer-in-charge . 2) Star quality (GSB) Backlit flex Media 3) Acrylic clear sheet on flex for front side board cover . 4) Branded LED tube 8 pcs with necessary wiring for each board . 5) G.I sheet for back cover of the board. 6) Acp board for out side board cover & colour coated . out side of board cover with ACP board .fully colour coated etc... . (N.B :- 1) Necessary drawing and design of the board will be prepared by the agency before commencement of the work and the design will be approved by the appropriate authority of WBMDFC . 2) The sample of material will have to be approved by the competent authority of WBMDFC the start of work .	240.00	sqft		
2	Supplying, fitting, fixing of WPC board with WBMDFC logo (CNC cutting) with necessary fitting, items & accessories as required as per condition of site at Ground floor of AMBER Building, office of WBMDFC, Salt Lake Kolkata-64 . 1) Construction of Board size of board 4ft x 8ft x 6 nosx + 80x2.5 = (192 + 200) sqft = 392 sqft ..Material used for supporting frame M.S. structure works joists, angle, channel connected to one another with bracket, gusset cleat etc as per design, drawing, and direction of Engineer-in-charge . (N.B :- 1) Necessary drawing and design of the board will be prepared by the agency before commencement of the work and the design will be approved by the appropriate authority of WBMDFC . 2) The sample of material will have to be approved by the competent authority of WBMDFC the start of work . thickness of board = 12 mm	392	sqft		
Total Amount inclusive of all taxes					

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SAE (WBMDFC)


